Undergraduate Advising Council
Thursday, September 20, 2018

Minutes

Allison welcomed everyone and called the meeting to order at 3:30. Minutes were approved from the July 19th meeting.

Speaker: Diana Hull and COMPASS Team Representatives (view of unofficial transcripts)

Committee Updates

Campus Affairs: Allison will touch on this in her updates.

Certification: No Updates.

Communication: No Updates.

Preeminence Task Force: Looking for committee members, reach out to Lara if interested!

Professional Development: A lot in works for the UF Advising Conference. Will take place end of Jan. /beginning of Feb. Dr. Steele has been asked to be the keynote speaker.

Other Updates

UF Online: Glenn is working full-time in CLAS now; Meredith Beaupre will be the new UFO UAC rep.

Compass Advisory Group Updates – Sarah Eberhart:

Degree audits planned to go live Oct. 1st. Civic literacy requirement will be met for continuing students. The Unmet Audit will not be available in CS yet. Working on ways to communicate to students about new degree audits. Talked about placing message on the One.UF dashboard, adding to the to-list, email, pop-up message to review degree audit ASAP… SIDA Updates: Shows major in worklist, working on a solution to fix how the drop counter is calculated (currently including D/A drops). Also working on updating and expanding SCNS courses in to our curriculum inventory. SCNS top 30-35 are now coded. Long-term will add. New SIDA screen, looking at worklist it shows whoever last processed. That will change and hopefully will show ID, and maybe name? Adding name will be a huge undertaking. Meeting weekly.

Chair Updates:

Allison has the NACADA report. From discussion with Dr. Lidner and Dr. Haas, Allison will work with a smaller group of advisors first, and relay to everyone so we have a universal interpretation. Allison will meet with the NACADA consultants while at NACADA.

Hospitality and Inclusion taskforce has formed to emphasize positive student experience. A group of 6 advisors that have been tasked to come up with deliverables, including a university-wide definition and assessment of advising. Due to crunched timeframe, and sizable task at hand, Allison proposed to not have guest speakers for the next few UAC meetings. We will instead have working meetings to form a definition and assessment together. Meeting time change proposed: 3-5pm. Perhaps

look for a larger space? Concerns and questions about any of the proposals above can be directed to Allison.

October Meeting: Drafting university-wide definition

November Meeting: Assessment measures, what we use, what we can add.

ACUA meeting updates: Honor code changes: collaboration is permitted unless otherwise noted in the syllabus. New Online form process for honor code violations. Student can opt between traditional hearing, or the University Review Board.

Diana Hull and COMPASS Team:

1. Debbie Amirin
   a. New Options for Data & Reporting
      i. Greater expanded access to a wider variety of data
      ii. Enterprise Analytics
      iii. Can run sortable queries of students
      iv. Click on student for dashboard
      v. Working on reports in collaboration with OUR
      vi. Effort to have all data in one place
      vii. Soft launch with feedback underway
      viii. Capability available now
      ix. Customizable reports
   b. Lobby Management
      i. Salesforce
      ii. Case Management Integration
      iii. Tracking relationships and interactions
      iv. Office efficiency
      v. Engagement
2. Diana Hull (and Steve Pritz)
   a. Updates to the Unofficial Transcript
      i. Sept. 17th deployment
         1. Students use ONE.UF to view unofficial transcript & order official transcripts
         2. Faculty & Staff access unofficial transcripts via my.UFL (SIS)
      ii. Passed out example (returned to protect data)
      iii. Students can order online. 2 business day turnaround, can pick up in office
         1. In emergency situations, will work with students to send sooner if possible
         2. Can come in-person to pick-up in Criser
      iv. If student attended UF as an undergrad and grad student, both will be included on transcript
      v. GPA is separated by career (UGrad/Grad)
      vi. Only last 4-digits of social will be included, date and month only, gender no longer included
      vii. Our unofficial view is the same as students
      viii. Transfer courses are not on transcripts. Only a bulk number of hours will be included

b. Navigation
    i. Hamburger>Main Menu>SIS>Student Service Center> Drop-down menu-"View unofficial transcript;" Report type: Unofficial Transcript – View Report
c. Other Changes:
    i. Student Levels: Undergrad, Grad, Advanced Graduate, Doctoral Candidate, Non-degree, and Professional Students will have designations
    ii. Will no longer have classifications for undergraduates (ex. 1LS, 2LS…). This information can be found on the Student Service Center>Academics Tab>Term Summary>Level/Load. This will show the student's current level, and projected level for next term. Level will be determined by hours remaining, not earned.
    iii. Things that were based on number of credits earned will still be based on number of credits earned, and should not affect prerequisites (ex. junior standing required)
    iv. The transcript shows all transfer hours earned, it does not cap state college hours at 60. Toby will send a list with students with over 60 hours and colleges can determine which to no-credit. Test credits will be capped at 45. The transcript will have the transfer credit hours under the total credits received (ex. If a student completes 80 hours at another institution, we cap at 60, the unofficial transcript will still show 80).
    v. Summer is now 1 term split by sessions, this will be reflected by the transcripts
    vi. Summary tools will be at the end of each career on the transcript
    vii. Students continuing in the same career as a conferred credential (ex. Postbacc undergraduate students) will have continuing cumulative totals for the career
d. Questions/Concerns about the new transcripts
    i. Huge change not to include transfer courses on the transcript, there is an advising need for transfer courses
        1. The OUR is working on having all the information advisors need on one screen. Currently making it more user-friendly. Ideally and conceptually, this will be our screen12.
3. Toby Shorey
    a. Official Student-facing Degree Audit
        i. Fall 2018 admits FTIC and Transfer
            1. Temporary SIS-style rendering (Aug 30th)
            2. Final One.UF-style rendering (Oct. 1st)
        ii. Continuing Students
            1. Current mainframe
            2. Final One.UF-style rendering (Oct. 1st)
        iii. All students - Final One.UF-style rendering (Oct. 1st)
            1. Will look more like the original view advisors had (the larger audits)
            2. Toby will test this with a student focus group
            3. No returning student should see the new audit at this time
    b. Off-track report will come out tomorrow 9/21/2018, will run again beginning of October, that's when the service indicators will be placed. (10 days or so)
4. COMPASS Communications
    a. Search bars in myUFL and ONE.UF offer a quick way to find functionality, particularly since some navigation has shifted
    b. Supporting materials, COMPASS releases, and contact information on compass.ufl.edu

c. Website and newsletter renovated to shift to shorter communications focused on most pertinent and timely information
d. SIS support is working with toby to continue to correct audit errors
e. Mainframe will be here absolutely through degree certification. Uncertainty with fall grades posting in SASS. Toby will check on this.
f. Ben Markus created a OneNote for advisors
   i. Editable for those who have editor permission (not everyone can edit)
   ii. Advisory group has access
   iii. This is just a shell, turning it over to advisors can add to it, and use as they see fit
   iv. Intended for academic advisor best practices for everyone university-wide
   v. Developed to alleviate volume of emails about the system
   vi. Has trainings, updates from OUR, and updates from Lynn
   vii. Friendly search feature
   viii. Was sent out in August 28th by Lynn via email